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À: Instructors Communications - Sirius
Objet: Memo : Active instructor status (English)

Importance: Haute



NOTE DE SERVICE | MEMO

NO : 2023-006

Recipients : To all employees and instructors

In November 2021, Sirius announced the new requirement to maintain an active instructor status. In summary, in order to maintain an active instructor status, you must have given a minimum of 2 trainings between November 2021 and November 2023 and have completed 40 hours of continuing education.

- **If you meet these requirements:**
 - Thank you for attending and contributing to our mission!
 - You can receive a copy of your current instructor certificate by requesting it from the training director.

- **If you partially meet these requirements :**
 - You still have a few months to meet the goals.
 - The fall public course schedule will be available in June.
 - Stay tuned for requests to find instructors for corporate courses.
 - Register for the upcoming webinar on April 19.
 - Take note of what is being considered for continuing education and inform the education department (see below).

- **If you have been inactive since November 2021:**
 - You are invited to let us know your intentions to maintain your instructor status.
 - You will be able to establish an action plan with the training director to maintain your instructor status.

As a reminder, Mathieu Barbeau (mbarbeau@siriusmed.com), is the new SIRIUSMEDx Pedagogical Advisor, and he can also assist you with your continuing education and inform you on recently updated topics.

Here are some extracts from the instructor's guide on the subject:

Active status (page 19)

In order to maintain active status in SIRIUSMEDx, the instructor must, at each two (2) year reporting period, meet the following requirements:

- Have given two (2) wilderness first aid (regardless of level), either as a primary instructor or as a co-instructor;
- For instructors authorized to deliver remote first responder training, have delivered one (1) course during the reporting period, either as a lead or assistant instructor;
- Accumulate 40 hours of continuing education (see appendix for permitted activities).

In the event of a special situation, the Head Office reserves the right to grant a grace period ranging from 30 days to (1) year. The Training Department may also authorize an instructor to maintain his/her active status if an emergency arises or if the instructor is actively involved in the development of the company or programs.

Return of an inactive instructor (page 20)

In the event that an inactive instructor wishes to reactivate his/her active status, he/she must comply with the following requirements:

If the instructor has been inactive for less than three years

- Complete 16 hours of refresher training on first aid standards, CPR and an update on current regulations;
- Co-teach two courses (WFA or AWFA) with an active instructor who must also provide an evaluation of the instructor's performance to the Head Office. If the instructor also wishes to give the advanced courses and has the necessary skills/knowledge, he/she will also have to give a WFA course in co-teaching.

If the instructor has been inactive for more than three years

- Retake the instructor training process.

Continuing Education (page 25)

The development of our instructors is a cause close to our hearts. We firmly believe that everyone can give the right tools to do so. SIRIUSMEDx offers various forms of continuing education for its instructors including:

- Webinars (synchronous and asynchronous);
- Conferences;
- Coaching;
- Co-teaching;
- Quiz;
- Specific or specialised training (e.g. AMLS, PHTLS...)

We also conduct an annual seminar for instructors where participants spend three (3) to four (4) days together for various continuing education activities:

- Conferences;

Source : Training Direction